

# Manna Debit & Standing Order Form

**Sign up for a weekly or monthly standing order by September 15 to be included in our contest!**  
**The homeroom with the highest percent of new standing order sign-ups wins \$200 in Visa Debit Cards (winning teacher decides how to spend the \$200). This is a great way to buy a wish list item, playground equipment and/or a special treat!**

**Designated homeroom teacher for contest (choose one):** \_\_\_\_\_

## Step 1: Direct Debit Authorization

Please attach a voided check to this form and return it to the Parish Center c/o "Manna." (There's no need to send a voided check if you've already done this in the past.)

Name: \_\_\_\_\_ Parish Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I (we) authorize St. Joseph Parish to initiate debit entries as requested for Manna purchases from my (our) checking account at the financial institution named below:

Financial Institution Name: \_\_\_\_\_

Location (City, State): \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

This authorization is to remain in full force and in effect until St. Joseph Parish has received written notification from me (us) of its termination in such time and in such manner as to afford St. Joseph Parish and the above financial institution a reasonable opportunity to act on it.

## Step 2: My Standing Order

Please see [www.stjosephdg.org/school/manna](http://www.stjosephdg.org/school/manna) for a list of 175+ participating locations. For more flexibility, there are now two frequency options – weekly and monthly (1<sup>st</sup> week of month).

Gift Card	Denomination		# of Cards		Total	Frequency
<i>For example: Jewel</i>	<i>For example: \$25</i>		<i>For example: 4</i>		<i>For example: \$100</i>	<input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month
		x		=		<input type="checkbox"/> Weekly <input type="checkbox"/> Only 1 <sup>st</sup> week of month

I authorize the St. Joseph Parish Manna Program to debit the cost of the cards ordered from the checking account I have registered with the St. Joseph Parish Business Office. I understand that my weekly order will be sent home every Thursday with my Messenger Child or as otherwise designated (except for Christmas Break and Spring Break, and on Tuesday, November 24 instead of Thursday, November 26). My monthly order will be sent home the first week of each month (September 2009 – June 2010). My account will be debited the same amount. This order will remain in effect until June 2010, unless I choose to change or discontinue it in writing to the Parish Business Manager.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_